

Appendix 1: Application Form



**Application Form for 65th & 66th IATSS Forum in 2024**

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| 1. This form is **to be completed in block letters.** 2. Do not leave any items blank. If it is not applicable to you, please write 'N.A.'. 3. This form has been designed to provide us with your basic information for   processing of your application for your participation to the IATSS Forum.  It also serves as our personal record should you be selected. | | | | | | | | | | Ref. No.  Photo  30mm × 40mm | | |
| 1. FULL NAME & NATIONALITY | Name | | | | | | | | | Nationality | | |
| Given Name | | | Sur Name | | | Middle Name | | |  | | |
|  | | |  | | |  | | |  | | |
| Date of Birth (dd/mm/yyyy) | | | | | | | | | Gender | | |
|  | | | | | | | | | □ Male □ Female | | |
| 1. ADDRESS AND CONTACT NUMBER | Residential Address | | | | | | | | | Home Tel | | |
|  | | | | | | | | |  | | |
| Postal Address (if different from above) | | | | | | | | | Mobile phone No | | |
|  | | | | | | | | |  | | |
| E-mail Address | | | | | | | | | | | |
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| 1. OCCUPATION | Full Name of Company or Organization | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Company Address | | | | | | | | | | | |
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| Classification of Organization | | | | | | | | | | | |
| □ Private Corporation　　 □ Governmental Organization　　□ NGO　　□ Self-Employed  □ Academic Institution　　□ Other ( ) | | | | | | | | | | | |
| Brief Description of Company or Organization | | | | | | | | | | | |
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| Present Position & Division/Department | | | | | | | | | | | |
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| Brief Job Description | | | | | | | | | | | |
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| 1. EDUCATIONAL BACKGROUND | **State only degrees or diplomas that you have already obtained or that are to be conferred before June 2021.** | | | | | | | | | | | |
| Year of Graduation | | Full Name of School | | | | | City & Country | | Major | | Qualification  (E.g. BA, MA, Ph.D.) |
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| 1. PROFESSIONAL CAREER. AT LEAST THE LAST 5 YEARS | **Full-Time Jobs Only.**  **At least 2 years of full-time professional job experience is required**. (Part-time jobs must NOT be included) | | | | | | | | | | | |
| From  (Month/Year) | To  (Month/Year) | Full Name of Company or Organization | | | | | | City & Country | | Occupation and Position | |
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| 1. LANGUAGE PROFICIENCY | English | | | | Self Assessment  □ Excellent □ Good □ Fair | | | | | Certificates Obtained | | |
| Other Language | | | | Self Assessment  □ Excellent □ Good □ Fair | | | | | Certificates Obtained | | |
| Other Language | | | | Self Assessment  □ Excellent □ Good □ Fair | | | | | Certificates Obtained | | |
| 1. TRAVEL HISTORY (OVERSEAS) | Country | | | | Year and Length of Stay | | | | Purpose of Visit | | | |
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| 1. VOLUNTEER WORK OR SOCIAL CONTRIBUTION ACTIVITIES | **\*Please exclude any activities related to your work.** | | | | | | | | | | | |
| From  (Month/Year) | To  (Month/Year) | Number of times  in the period | | | Description of the work or activities | | | | | | |
|  |  |  | | |  | | | | | | |
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| 1. PLEASE STATE HOW YOU FOUND OUT ABOUT THE IATSS FORUM | **\*We will use your answer as reference for next recruitment.**  □ IATSS Forum Alumni □ Newspaper □ TV □ Poster □ IATSS Forum PR Event  □ Your Office □ Country Secretariat □ Website □ Facebook  □ Other ( | | | | | | | | | | | |
| 1. **DECLARATION** | | | | | | | | | | | | |
| **I understand the following IATSS Forum contents and declare that all statements made in this application are true and correct.**  **I understand any willfully false statement is sufficient to cause the rejection of this application.**  **(Please tick)**  **□ IATSS Forum 3 Policies (Admission/Curriculum/Completion)**  **□ IATSS Forum Alumni Activities**  Signature and  Name of Applicant:　　　　　　　　　　　　　　　　　 Date: | | | | | | | | | | | | |

**Please remember that your Essays must be included with this form. For instructions on essay preparation, please follow the instructions on page 3&4 of the “Application Booklet”.**

Appendix 1: Application Form

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| **BRIEFLY ANSWER FOLLOWING QUESTIONES (Within 100 words each)**  Appendix 2-1: Basic Question | |
| Q1. Please describe your concept of ideal “leadership” based on your experience. | |
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| Q2. How far are you from the ideal leadership that you describe in Q1? (include your strengths and weaknesses) | |
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| Q3. What do you expect to gain from the IATSS Forum? | |
|  | |
| Q4. If you were chosen, how would you contribute to the IATSS Forum program or the learning of other participants? | |
|  | |
| Q5. What is your ultimate goal in your career path? | |
|  | |
| **Essay theme: How can you contribute to the sustainable development of your country?**  Appendix 2-2: Essay | |
| According to the theme above, please write an essay including the following points:   1. What kind of challenge/problem you want to solve? 2. Reasons why you think that’s a challenge/problem and why you want to solve it. 3. Plan to achieve it. (provide specific details)   \* “Sustainable development” includes not only environment but also economy, politics, education, etc. | |
| **Word count** (**within 500 words**) |  |
|  | |

Appendix 3: Recommendation Form

**IATSS Forum Recommendation Form**

This document is to be written in English in **Microsoft Office Word** or clearly with a black pen. (Do NOT use cursive styled writing). It is to be filled out by your direct supervisor at your present job. This document is private and confidential and should not be seen by the applicant.

Applicant's Name:

Position :

Name of Referee :

Position :

Institution:

Location:

1. How long and in what capacity have you known the applicant?

2. Please give your personal evaluation of the applicant (the applicant will not see this evaluation).

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Please insert this form in an envelope and seal it.